

TOWNSHIP OF WEST CALDWELL
ESSEX COUNTY, NEW JERSEY

REQUEST FOR PROPOSALS – PROFESSIONAL SERVICES

ADDENDUM NO. 1

Publication of the Notice of Addendum was made in the Township of West Caldwell’s newspaper of record, *The Progress*, on Thursday, November 21, 2024 and posted on the Township of West Caldwell’s website under Public Bid Notices, Request for Proposals for the following services:

- Architectural Services
- Bond Counsel
- Broker of Record – Employee Health and Dental Benefits
- Computer Systems, Software Applications & General Maintenance/IT Services
- Financial Advisor Services
- Planning Services for the Township, Planning Board & Zoning Board of Adjustment
- Planning Board Attorney
- Risk Management Consultant
- Special Counsel – including Real Property Tax Assessment & Litigation
- Township Appraiser
- Township Attorney
- Township Auditor
- Township Engineer
- Township Engineering Services
- Zoning Board of Adjustment Attorney

This Addendum is hereby made a part of the Request for Proposals, Form of Proposal and Technical Specification for the above stated services for The Township of West Caldwell and modifies the original RFP documents. The proposer shall note the following clarification, deletions, additions, and modifications to the bid documents and shall submit his/her bid and be otherwise governed accordingly. Failure to acknowledge the addendum may subject the proposer to disqualification.

The proposer shall note the following:

- A. Acknowledge receipt of the Addendum in the bid documents must be completed.
 - B. Addendum No. 1 consists of 1 page.
1. Beginning on Thursday, November 7, 2024, under Latest Notices tab of the Township of West Caldwell’s website (www.westcaldwell.com), there were posted Request for Proposals for various Professional Services as stated above. Within the document there is a reference to Pay to Play containing the incorrect statutory reference. The correct statutory reference for Pay to Play is N.J.S.A. 19:44A-20.27.
 2. For those proposers who have already submitted a proposal, “Acknowledgement of Receipt of Addenda” must be completed and submitted prior to the submission deadline of December 5, 2024 at 11:00 am.

* * * End of Addendum * * *