

**Job Title:** Water Laborer  
**Department:** Department of Public Works  
**Reports To:** Water Foreman  
**Prepared:** June 2019



### **Job Summary:**

The Water Laborer under the direction of the Water Forman conducts inspections of water service installations to locate malfunctioning units; does other related work. The Water Laborer will be required to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related.

### **Key Responsibilities:**

- Timely completion of the assigned job or task, and the quality of the work performed.
- Capable of performing the physical work customarily assigned to Water Laborer.
- Capable of working outdoors in hot, cold, and inclement weather conditions.
- Having full knowledge of the range of materials available to perform a specific job and the ability to complete such job in a timely and efficient manner.
- Responding to emergency call-outs, e.g. snow plowing, sewer back-ups, water main breaks etc.
- Participation in the emergency stand-by program of the Township.
- Capable of performing one or more if the following independently and without specific instruction, training or supervision from a Forman or the Superintendent of Public Works
  - a. Capable of independent and complete operation of a back-hoe for excavation under unfavorable conditions, such as poor weather or emergencies (water main break, etc.), grading and landscaping.
  - b. Inspections of fire hydrants, water service lines, and water meters to identify needed repairs.
  - c. Inspects water service repairs to determine whether work was completed according to specifications
  - d. Tests water flow for proper pressure.
  - e. Conducts special inspections of water meters and water service facilities in response to citizens' complaints.
  - f. Ability to determine proper water pressure
  - g. Ability to conduct inspections and identify malfunctions in water service equipment.

### **Qualifications:**

- 5+ years' experience in a local or county Public Works Organization
- Must possess and maintain a valid NJ Driver's License and CDL license.
- 3+ years managing the care, maintenance and upkeep of Township roadways and/or buildings and/or grounds and/or vehicles
- Possess leadership, communication and project management skills