WEST CALDWELL FIRE PREVENTION BUREAU
30 Clinton Road
West Caldwell, NJ 07006
973-226-2302

Application for One- & Two-Family Dwelling Certificate of Smoke Detector, Carbon Monoxide Alarm, and Fire Extinguisher Compliance

Dwelling: Owner's Name: _____

Street: _____

Town: West Caldwell County: Essex

Block: _____ Lot: _____

Applicant: Name: _____

Phone Number: _____

Closing Date: _____

Fee Schedule:

Requests more than 10 business days prior to change of occupant	- $50.00
Requests 4 to 10 business days prior to change of occupant	- $75.00
Requests fewer than 4 business days prior to change of occupant	- $125.00
Reinspection	- $35.00

Please make checks payable to "Township of West Caldwell"

Prior to inspection, please read the smoke detector, carbon monoxide alarm and fire extinguisher compliance checklist, to assure that you are prepared for inspection. Please be advised that a failed inspection will result in an additional $35.00 re-inspection fee for each re-inspection required.

_____
Signature of Applicant

Office Use Only			
Date of Application	_____	Certificate #	_____
Fee amount	_____	Check # or Cash	_____

Revised 03/06/2024

Township of West Caldwell

Preparation Checklist for your
Certificate of Smoke Detector, Carbon Monoxide Detector
and Fire Extinguisher Compliance Inspection

Your Inspection has been scheduled for_____ at _____:_____ AM/PM
Date Time

A certificate will be provided to you at the time of inspection, provided that all requirements are met.

In order to avoid the need for a re-inspection, payment of additional fees and possible delay of your closing, please review the following checklist to assure that you comply with the following requirements. If you have any questions, please contact us prior to the inspection.

- ☐ If your home was required by the Uniform Construction Code to have a hard wired, interconnected fire alarm system at the time of construction, or as a result of renovation work, then that system must be in place and functional. **Battery operated smoke detectors will not be accepted in this case.**

- ☐ If your home was built prior to the uniform fire code and is not required to have a system as specified in item #1, then there shall be a minimum of one smoke detector located on each level of the home, including the basement, but not including any unfinished attic space. On each level, where there is a bedroom (or a room that can be utilized as a bedroom) the smoke detector shall be located outside of those rooms. Please follow manufacturer requirements for proper location and installation, including the use of proper fasteners (adhesive fasteners such as Velcro® or tape will not be accepted).

- ☐ On each level, where there is a bedroom (or a room that can be utilized as a bedroom) there shall be a carbon monoxide (CO) detector located outside of those rooms. Combination Smoke/CO detectors are acceptable. Please follow manufacturer requirements for proper location and installation, including the use of proper fasteners (adhesive fasteners such as Velcro® or tape will not be accepted).

- ☐ Please ensure that all smoke and CO detectors are within their service life. This date can be found on the detector's label. The Uniform Fire Code requires that any smoke detector be replaced 10 years after the manufacture date. CO detectors should be replaced 5 to 7 years after their manufacture date, or when they begin to emit an end-of-life signal. Any battery-operated smoke detectors requiring replacement shall be replaced with 10 year sealed battery powered smoke detectors.

- ☐ Please ensure that there are fresh batteries installed in all detectors (including the back-up batteries for hard wired detectors).

- ☐ Please assure that there is a minimum 2A:10B:C rated fire extinguisher, weighing no more than 10 lbs., mounted on the manufacturer supplied bracket, installed at a height of not more than 48" from the floor in a conspicuous location in a path to egress, either in the kitchen or within 10 ft. of the kitchen.

- ☐ Our inspectors are not authorized to test low voltage fire/security systems. If you have such a system, then it will be necessary for you to contact your alarm company to test the system and provide you with a report within 30 days prior to our inspection. A copy of this report must be provided either at time of application or at time of inspection.

If you have any questions, or require any additional information, please contact the Fire Prevention Bureau at 973-226-2302

Thank you in advance for your anticipated cooperation.